

The Manuscript Submission Steps:

ملاحظة هامة: يشترط ان يكون البحث، الذي تريد رفعه على منصة المجلة، لا يحتوي على معلومات الباحثين او انتماءاتهم.
(Make sure submission file is completely blinded (i.e., no authors info).)
وكذلك يجب ان يشمل جميع العناصر (عنوان، ملخص، وجميع عناصر البحث)

الخطوات: استخدم الرابط التالي

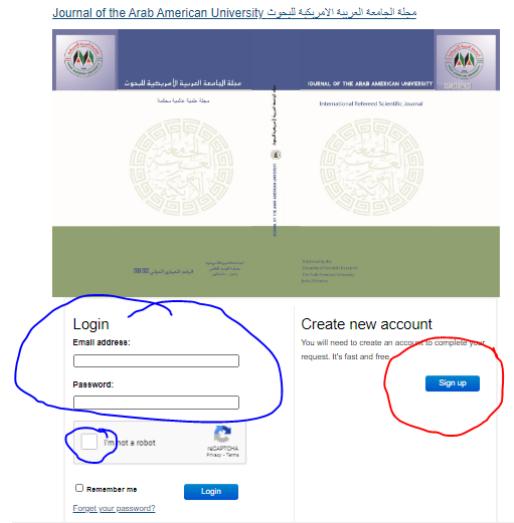
STEPS: use the link: <https://digitalcommons.aaru.edu.jo/aaup/>

THEN **Click** ثم اضغط



THEN use **the Account** that you created or **Sign Up**
(make an account)

- اذا كان لديك حساب يمكن الدخول من خلاله او القيام بإنشاء حساب جديد
- لإنشاء حساب جديد سيصلك رابط على الايميل الذي استخدمته لإنشاء الحساب، و من خلاله يتم تفعيل الحساب



بعد الدخول من خلال حساب يجب تتبع الخطوات المضملة

Then **Click**

Follow the instructions below to submit a manuscript to the Journal of the Arab American University. Shortly afterward, you will receive an email confirming your submission.

The submission process consists of the following steps:

1. Read and accept the Article Submission Agreement
2. Provide information about yourself
3. Provide information about any authors
4. Upload your article and related items

Before you begin, please be sure you have the following items:

- Article Title
 - An abstract (separate from the article body)
 - Keywords for your article (optional)
 - Article in one of the following formats: Microsoft Word, or RTF.
- Articles must be submitted without a title page, abstract, or page numbers. These will be provided by the system.

This is especially important so that you do not include any identifying information about the authors, as the article you submit will be sent to reviewers.

No part of the submission is final until all steps have been completed and you click the final Submit button. The review process begins as soon as Journal of the Arab American University receives a readable article, along with the abstract and article title. You may revise any of these elements later by clicking the submitted article's title on your My Account page.



Fill the Fields and Click SUBMIT

تعينة الحقول بالمعلومات الصحيحة ثم الضغط على ارسال

4 Upload Your Manuscript and Related Items

Authors...
(click the back button to change)

Name/Email: Journal of the Arab American University AAUJ* 1a2@aaup.edu*
Institution: AAUP
Order: 1st author

about your Article...

Article Title
Please use Headline Style Capitalization - e.g., The Scholarly Communication Crisis
Enter your article title:

Short Title
Enter a shortened version of your article's title.
Shortened Title (reduced to 65 characters or less).
This will be used in the header of the final published article.

Keywords
Please separate keywords/keyword phrases with commas.
Enter keywords:

Disciplines
Please indicate the academic discipline(s) that best describes your submission. Click [here](#) to view the complete list of disciplines.

Available:
Architecture
Arts and Humanities
Business
Education
Engineering
Law
Life Sciences
Medicine and Health Sciences
Physical Sciences and Mathematics
Social and Behavioral Sciences

Selected:

Select +
Remove -

Abstract
Learn how your abstract can [improve the discovery of your article](#) in Google and Google Scholar.

Type or paste your abstract:

Cover Page Footnote
Please enter footnote/acknowledgments here and not in body of the manuscript.
Please enter footnote/acknowledgments:

Full Text of Submission
Please upload your primary submission file. If your file is a Microsoft Word or RTF Document, the system will automatically generate a PDF for you.

Full text of submission:
 Upload file from your computer
 Import file from remote site

Cover Letter
Clearly state the purpose of the paper and its expected contribution in your cover letter.
You may upload your cover letter or use the box below to type or paste the cover letter.
Choose File | No file chosen

Submit

Completing your upload may take some time; please only click on the submit button once.

ملاحظة هامة: يشترط ان يكون البحث الذي تريد تحميله على منصة المجلة لا يحتوي على معلومات الباحثين او انتماءاتهم. (Make sure submission file is completely blinded (i.e., no authors info). وكذلك يجب ان يشمل جميع العناصر (عنوان, ملخص, وجميع عناصر البحث)